

**PAD:**

**Subcommittee:**

**Agency:**

**Agency Instructions**

**Cover Page**



Institute of Museum and Library Services

2013 Strategic Sustainability Performance Plan

June 28, 2013

Michael Jerger, Chief Operating Officer  
202-653-4721, [mjerger@imls.gov](mailto:mjerger@imls.gov)

The Institute of Museum and Library Services (IMLS) is the primary source of federal support for the nation's 123,000 libraries and 17,500 museums. **The mission of IMLS is to inspire libraries and museums to advance innovation, lifelong learning, and cultural and civic engagement. We provide leadership through research, policy development, and grant making. IMLS also supports key issues of national concern.** The IMLS is strongly committed to supporting and complying with the Federal Executive Order 13514 for Sustainability. As required in the executive order, the Institute's Director has appointed the Chief Operating Officer, a member of the IMLS Executive Leadership Team, to serve as the Senior Sustainability Officer (SSO).

For a small agency, the Institute has a number of ongoing and planned initiatives that strongly support sustainability. Currently, approximately 85% of staff use public transportation and take advantage of the federal transit subsidy program. In 2011 a Bicycle Program Directive was developed as a means to encourage employees to bike to work, benefiting both the clean air initiatives and individual health. Membership in this program has continued to increase year to year. The Institute has a recycling program in place in coordination with building management and has recycling bins stationed throughout the office space, including each individual office. Recently, the Institute's telework policy was revamped and approximately 35% of staff telework on a regular or situational plan. Over the next two years the Institute hopes to achieve a level where 50% of all staff telework at least 1 day per week. Beginning in 2011 and continuing this year the Institute has reduced air travel by over 30% since 2010, while expanding the use of teleconferencing and webcasting to continue engagement with constituents and stakeholders around the country.

In 2013 the Institute finalized a reduction of its' General Services Administration (GSA) leased space in Washington, DC by over 20,000 square feet, or by approximately 40% from the original lease. This year, two years prior to the end of the current lease for office space, the Institute has initiated a project with the GSA to find future leased space in a potentially certified Environmentally Green building.

In addition to these internal initiatives several senior staff are members of the GreenGov Committee, and participate in the EO 13514 Steering Committee. These sustainability goals and initiatives are discussed with IMLS staff, and our OMB approved sustainability plan will be posted on the Institute's website.

The IMLS is fully committed to achieving its sustainability goals and will closely monitor progress. We look forward to working with our staff, our constituents, other agencies, the private sector, and the administration, in these efforts.

Sincerely,

Michael D. Jerger  
Senior Sustainability Officer and  
Chief Operating Officer

## VISION

The IMLS sustainability vision is to empower our employee's and stakeholders to embed sustainability practices throughout their daily activities. We strive to increase shareholder and societal value while decreasing our environmental footprint. One of the primary goals will be to increase general sustainability knowledge throughout the organization.

We will create within our operations those habits that inspire individual and organizational decisions that lead directly to reducing energy use, water use, and waste production at our building; reduce emissions from reduced transportation and travel, increase recycling, and develop and implement green purchasing practices.

## LEADERSHIP

The IMLS Executive Leadership Team will own the responsibility for effective implementation of EO 13514. That team consists of the Agency Director, the Deputy Director for Library Programs, the Deputy Director for Museum Programs, the Director for the Office of Communications and Government Affairs, the Director for Planning, Research and Evaluation, the General Counsel, and the Chief Operating Officer.

Steps to implement this plan will include, but are not limited to, the following: Training about the sustainability plan will be provided for all staff during the next year, and the approved plan will be posted on the agency website. The Agency Director has appointed the Chief Operating Officer, a member of the Executive Leadership Team, as the Senior Sustainability Officer (SSO) who will be responsible for overall management of the plan and the related efforts therein. The Executive Leadership Team will be briefed throughout the year by the agency's SSO on progress, issues, and other factors affecting the plan. The SSO and other members of the Executive Leadership Team will have a statement incorporated into their performance plans identifying their roles in supporting agency sustainability goals. The Director of the Office of Human Resources will monitor this requirement. The Executive Leadership Team will be responsible for reviewing, prioritizing, and determining, which agency policies will need updating to reflect initiatives related to sustainability. The Executive Leadership Team will be responsible for ensuring that all goals of this plan are integrated into agency projects and plans as appropriate. The Executive Leadership Team will be responsible for ensuring that all budgetary needs related to this plan are integrated into agency budget submissions. Agency sustainability goals with associated metrics will be updated every year to measure against past performance and planned goals. The SSO will be responsible for this action.

## AGENCY GOALS and INITIATIVES

Goal Description: **Increase the use of telework and promote alternate modes of transportation.** IMLS continues to promote teleworking to provide greater flexibility for managers and staff and to reduce our daily carbon footprint. Currently, 35% of employee's telework at least once a pay period and 25% of employee's telework once a week. Our goal by the end of FY14 is to have 50% of employee's telework once a pay period and 30% of employee's telework once a week. All employees have situational telework agreements in place. Approximately 85% of employee's use public transportation to and from work, and additional 13% walk or bike to and from work. We will continue to educate staff on new policies and procedures so that all staff is aware of teleworking and transportation options, including carpooling and vehicle sharing.

Goal Description: **Reduce air and ground travel.** Since 2010 IMLS has reduced its' amount of air travel by over 30%. Teleconferencing and webcasting continue to be expanded as a way to stay connected to our grantees and stakeholders. Employees are encouraged to use public transportation or walk when attending meetings or conferences in the Washington, DC area.

Goal Description: **Reduce staff to printer ratios.** IMLS continues to reduce the number of active copiers and printers. A new policy was recently developed and implemented on printer replacements if they should break or malfunction, and centralized printing stations for larger groups to access were established throughout the office space as a result of our space consolidation. Consequently, paper and toner needs continue to greatly diminish.

Goal Description: **Reduce printing/emailing of large files.** IMLS has implemented the use of Microsoft SharePoint for centralizing the location for posting agency documents that are normally sent via email. We continue to train staff on using this central location and are researching enhanced tools that can facilitate this process. In addition, we continue to set limits for the size of internal email attachments as well as encourage all printing to be double-sided. We have piloted the use of an electronic awards package for grantees, with the goal of having all programs switch to electronic issuance of awards by 2014. We continue moving forward towards using an electronic grants management system in 2015, which will considerably diminish the use of paper in our grant portfolio and establish an official electronic record.

Goal Description: **Implement green purchasing policies.** IMLS is establishing and implementing green purchasing policies and programs for our acquisitions and operations and maintenance activities, ensuring that the appropriate green procurement, recycling, and waste minimization language is incorporated into service and product contracts.

Goal Description: **Reduce IT server storage.** The IMLS CIO's office recently upgraded the IMLS network to virtual. The upgrade enabled a consolidation on the number of servers from 13 to 3. With the implementation of SharePoint features, we've decreased storage needs on the server by allowing documents to be shared with version control. In addition, EPEAT compliant laptops were purchased in 2011 to promote teleworking.

## **BUILDING INITIATIVES**

IMLS rents private office space through a GSA occupancy agreement and participates in all "go-green" initiatives run by the building management company. Recently the building completed retrofitting all restrooms with water-controlled fixtures, reducing the amount of water used for each visit. Additionally, they enhanced the recycling program for all tenants of 1800 M Street to include recycle bins for each common area and individual office. Residing in a building with numerous sustainability initiatives affords IMLS greater opportunities to participate in the Administration's sustainability efforts.

## Table of Contents

Policy Statement

Executive Summary

Size & Scope of Agency Operations

Table 1: Agency Size & Scope

## Size & Scope of Agency Operations

**Table 1: Agency Size & Scope**

Agency Size & Scope	FY 2011	FY 2012
Total Number of Employees as Reported in the President's Budget	72	72
Total Acres of Land Managed	N/A	N/A
Total Number of Buildings Owned	N/A	N/A
Total Number of Buildings Leased (GSA and Non-GSA Lease)	1	1
Total Buildings Gross Square Feet (GSF)	52,000	52,000
Operates in Number of Locations Throughout U.S.	1	1
Operates in Number of Locations Outside of U.S.	N/A	N/A
Total Number of Fleet Vehicles Owned	N/A	N/A
Total Number of Fleet Vehicles Leased	N/A	N/A
Total Number of Exempted-Fleet Vehicles (Tactical, Law Enforcement, Emergency, Etc.)	N/A	N/A
Total Amount Contracts Awarded as Reported in FPDS (\$Millions)	\$1.75M	\$1.75M

## Goal 1: Greenhouse Gas (GHG) Reduction

### Agency Progress toward Scope 1 & 2 GHG Goals

E.O. 13514 requires each agency establish a Scope 1 & 2 GHG emission reduction target to be achieved by FY 2020. The red bar represents the agency's FY 2008 baseline. The green bar represents the FY 2020 target reduction. The blue bars represent annual agency progress towards achieving this target. The percentage at the top of each

bar represents the reduction or increase from the FY 2008 baseline. A negative percentage value indicates that the emissions have increased compared to the 2008 baseline.

**Figure 1-1**

**Table 1-1: Goal 1 Strategies - Scope 1 & 2 GHG Reductions**

<b>(A) Will the agency implement the following strategies to achieve this goal?</b>	<b>(B) Top 5? Yes/No/NA</b>	<b>(C) Strategy Narrative</b>	<b>(D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months</b>
Use the FEMP GHG emission report to identify/target high emission categories and implement specific actions to resolve high emission areas identified.			
Ensure that all major renovations and new building designs are 30% more efficient than applicable code.			
Implement in EISA 432 covered facilities all lifecycle cost effective ECMs identified.			
Reduce on-site fossil-fuel consumption by installing more efficient boilers, generators, furnaces, etc. and/or use renewable fuels.			
Reduce grid-supplied electricity consumption by improving/upgrading motors, boilers, HVAC, chillers, compressors, lighting, etc.			
Employ operations and management best practices for energy consuming and emission generating equipment.			
Install building utility meters and benchmark performance to track energy and continuously optimize performance.			

### **Agency Progress towards Scope 3 GHG Goal**

E.O. 13514 requires each agency establish a Scope 3 GHG emission reduction target to be achieved by FY 2020. The red bar represents the agency's FY 2008 baseline. The green bar represents the FY 2020 reduction target. The blue bars represent annual agency progress on achieving this target. The percentage at the top of each bar represents

the reduction or increase from the FY 2008 baseline. A negative percentage value indicates that the emissions have been increased compared to the FY 2008 baseline.

**Figure 1-2**

**Table 1-2: Goal 1 Strategies - Scope 3 GHG Reductions**

<b>(A) Will the agency implement the following strategies to achieve this goal?</b>	<b>(B) Top 5? Yes/No/NA</b>	<b>(C) Strategy Narrative</b>	<b>(D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months</b>
Reduce employee business ground travel.			
Reduce employee business air travel.			
Develop and deploy employee commuter reduction plan.			
Use employee commuting survey to identify opportunities and strategies for reducing commuter emissions.			
Increase number of employees eligible for telework and/or the total number of days teleworked.			
Develop and implement bicycle commuter program.			
Provide bicycle commuting infrastructure.			

## Goal 2: Sustainable Buildings

### Agency Progress toward Facility Energy Intensity Reduction Goal

E.O. 13514 Section 2 requires that agencies consider building energy intensity reductions. Further, the Energy Independence and Security Act of 2007 (EISA) requires each agency to reduce energy intensity 30 percent by FY 2015 as compared to the FY 2003 baseline. Agencies are expected to reduce energy intensity by 3 percent annually to meet the goal. The red bar represents the agency's FY 2003 baseline. The green bar represents the FY 2015 target reduction. The blue bars show annual agency progress on achieving this target. The percentage at the top of each bar represents the reduction or increase from the FY 2003 baseline. A negative percentage value indicates that the energy intensity has been increased compared to the FY 2003 baseline.

**Figure 2-1**



## Agency Progress toward Total Buildings Meeting the Guiding Principles

E.O. 13514 requires that by FY 2015, 15 percent of agencies' new, existing, and leased buildings greater than 5,000 square feet meet the Guiding Principles. In order to meet the FY 2015 goal, agencies should have increased the percentage of conforming buildings by approximately 2 percent annually from their FY 2007 baseline. The green bar represents the FY 2015 target. The blue bars represent annual agency progress on achieving this target.

**Figure 2-2**

**Table 2: Goal 2 Strategies – Sustainable Buildings**

(A) Will the agency implement the following strategies to achieve this goal?	(B) Top 5? Yes/No/NA	(C) Strategy Narrative	(D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months
Incorporate green building specifications into all new construction and major renovation projects.			
Redesign or lease interior space to reduce energy use by daylighting, space optimization, sensors/control system installation, etc.			
Deploy CEQ's Implementing Instructions - Sustainable Locations for Federal Facilities.			
Include in every construction contract all applicable sustainable acquisition requirements for recycled, biobased, energy efficient, and environmentally preferable products.			
Develop and deploy energy and sustainability training for all facility and energy managers.			

## Goal 3: Fleet Management

### Agency Progress toward Fleet Petroleum Use Reduction Goal

E.O. 13514 and the Energy Independence and Security Act of 2007 (EISA) require that by FY 2015 agencies reduce fleet petroleum use by 20 percent compared to a FY 2005 baseline. Agencies are expected to achieve at least a 2 percent annual reduction and a 30 percent reduction is required by FY 2020. The red bar represents the agency's FY 2005 baseline. The green bars represent the FY 2015 and FY 2020 target reductions. The blue bars represent annual agency progress on achieving these targets. The percentage at the top of each bar represents the

reduction or increase from the FY 2005 baseline. A negative percentage indicates an increase in fleet petroleum use.

**Figure 3-1**

### Agency Progress toward Fleet Alternative Fuel Consumption Goal

E.O. 13423 requires that agencies increase total alternative fuel consumption by 10 percent annually from the prior year starting in FY 2005. By FY 2015, agencies must increase alternative fuel use by 159.4 percent, relative to FY 2005. The red bar represents the agency's FY 2005 baseline. The green bar represents the FY 2015 target. The blue bars represent annual agency progress on achieving this target. The percentage at the top of each bar represents the reduction or increase from the FY 2005 baseline. A negative percentage indicates a decrease in fleet alternative fuel use.

**Figure 3-2**

**Table 3: Goal 3 Strategies – Fleet Management**

(A) Will the agency implement the following strategies to achieve this goal?	(B) Top 5? Yes/No/NA	(C) Strategy Narrative	(D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months
Optimize/Rightsize the composition of the fleet (e.g., reduce vehicle size, eliminate underutilized vehicles, acquire and locate vehicles to match local fuel infrastructure).			
Reduce miles traveled (e.g., share vehicles, improve routing with telematics, eliminate trips, improve scheduling, use shuttles, etc.).			
Acquire only highly fuel-efficient, low greenhouse gas-emitting vehicles and alternative fuel vehicles (AFVs).			
Increase utilization of alternative fuel in dual-fuel vehicles.			
Use a Fleet Management Information System to track fuel consumption throughout the year for agency-owned, GSA-leased, and commercially-leased vehicles.			
Increase GSA leased vehicles and decrease agency-owned fleet vehicles, when cost effective.			

## Goal 4: Water Use Efficiency & Management

### Agency Progress toward Potable Water Intensity Reduction Goal

E.O. 13514 requires agencies to reduce potable water intensity by 2 percent annually through FY 2020 compared to an FY 2007 baseline. A 16 percent reduction is required by FY 2015 and a 26 percent reduction is required by FY 2020. The red bar represents the agency's FY 2007 baseline. The green bars represent the FY 2015 and FY 2020 target reductions. The blue bars represent annual agency progress on achieving these targets. The percentage at the top of each bar represents the reduction or increase from the FY 2007 baseline. A negative percentage value indicates that potable water use intensity has increased compared to the FY 2007 baseline.

Figure 4-1

Table 4: Goal 4 Strategies – Water Use Efficiency & Management

(A) Will the agency implement the following strategies to achieve this goal?	(B) Top 5? Yes/No/NA	(C) Strategy Narrative	(D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months
Purchase and install water efficient technologies (e.g., Waterwise, low-flow water fixtures and aeration devices).			
Develop and deploy operational controls for leak detection including a distribution system audit, leak detection, and repair programs.			
Design, install, and maintain landscape to reduce water use.			
Design and deploy water closed-loop, capture, recharge, and/or reclamation systems.			
Install meters to measure and monitor industrial, landscaping, and agricultural water use.			

## Goal 5: Pollution Prevention & Waste Reduction

### Agency Progress toward Pollution Prevention & Waste Reduction

E.O. 13514 requires that Federal agencies promote pollution prevention and eliminate waste. The E.O. requires agencies to minimize the use of toxic and hazardous chemicals and pursue acceptable alternatives. It also requires agencies minimize waste generation through source reduction, increase diversion of compostable materials, and by the end of FY 2015 divert at least 50% of non-hazardous and 50% of construction and demolition debris.

**Table 5: Goal 5 Strategies – Pollution Prevention & Waste Reduction**

<b>(A) Will the agency implement the following strategies to achieve this goal?</b>	<b>(B) Top 5? Yes/No/NA</b>	<b>(C) Strategy Narrative</b>	<b>(D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months</b>
Eliminate, reduce, or recover refrigerants and other fugitive emissions.			
Reduce waste generation through elimination, source reduction, and recycling.			
Implement integrated pest management and improved landscape management practices to reduce and eliminate the use of toxic and hazardous chemicals/materials.			
Establish a tracking and reporting system for construction and demolition debris elimination.			
Develop/revise Agency Chemicals Inventory Plans and identify and deploy chemical elimination, substitution, and/or management opportunities.			

**Goal 6: Sustainable Acquisition****Agency Progress toward Sustainable Acquisition Goal**

E.O. 13514 requires agencies to advance sustainable acquisition and ensure that 95 percent of applicable new contract actions meet federal mandates for acquiring products that are energy efficient, water efficient, biobased, environmentally preferable, non-ozone depleting, recycled content, or are non-toxic or less toxic alternatives, where these products meet performance requirements. To monitor performance, agencies perform quarterly reviews of at least 5 percent of applicable new contract actions to determine if sustainable acquisition requirements are included.

**Figure 6-1****Federal Procurement Data System Standard Reports on Biopreferred Procurement Actions**

The Federal Procurement Data System (FPDS) is used by federal agencies to record and manage contract actions. On the pie chart below, the blue area represents the total number of contract actions reported by the agency in FPDS in FY 2012 that are "applicable" to the sustainable procurement requirements. Applicable contract actions are new domestic contracts, task and delivery orders, excluding weapons systems and those actions that are unlikely to use biobased products (e.g., research and social development contracts, education and training, social services,

and the lease or rental of equipment). The green area represents the total number of applicable contract actions that the agency reported in FPDS as containing biobased product requirements.

**Figure 6-2**

**Table 6: Goal 6 Strategies – Sustainable Acquisition**

<b>(A) Will the agency implement the following strategies to achieve this goal?</b>	<b>(B) Top 5? Yes/No/NA</b>	<b>(C) Strategy Narrative</b>	<b>(D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months</b>
Update and deploy agency procurement policies and programs to ensure that federally-mandated designated sustainable products are included in all relevant procurements and services.			
Deploy corrective actions to address identified barriers to increasing sustainable procurements with special emphasis on biobased purchasing.			
Include biobased and other FAR sustainability clauses in all applicable construction and other relevant service contracts.			
Review and update agency specifications to include and encourage biobased and other designated green products to enable meeting sustainable acquisition goals.			
Use Federal Strategic Sourcing Initiatives, such as Blanket Purchase Agreements (BPAs) for office products and imaging equipment, which include sustainable acquisition requirements.			
Report on sustainability compliance in contractor performance reviews.			

## **Goal 7: Electronic Stewardship & Data Centers**

### **Agency Progress toward EPEAT, Power Management & End of Life Goals**

E.O. 13514 requires agencies to promote electronics stewardship by: ensuring procurement preference for EPEAT-registered products; implementing policies to enable power management, duplex printing, and other energy-efficient features; employing environmentally sound practices with respect to the disposition of electronic

products; procuring Energy Star and FEMP designated electronics; and, implementing best management practices for data center operations.

**Figure 7-1**

**Table 7: Goal 7 Strategies – Electronic Stewardship & Data Centers**

<b>(A) Will the agency implement the following strategies to achieve this goal?</b>	<b>(B) Top 5? Yes/No/NA</b>	<b>(C) Strategy Narrative</b>	<b>(D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months</b>
Identify agency "Core" and "Non-Core" Data Centers.			
Consolidate 40% of agency Non-Core Data Centers.			
Optimize agency Core Data Centers across total cost of ownership metrics.			
Ensure that power management, duplex printing, and other energy efficiency or environmentally preferable options and features are enabled on all eligible electronics and monitor compliance.			
Update and deploy policies to use environmentally sound practices for disposition of all agency excess or surplus electronic products, including use of certified eSteward and/or R2 electronic recyclers, and monitor compliance.			
Ensure acquisition of 95% EPEAT registered and 100% of ENERGY STAR qualified and FEMP designated electronic office products.			

## **Goal 8: Renewable Energy**

### **Agency Renewable Energy Percentage of Total Electricity Usage**

E.O. 13514 requires that agencies increase use of renewable energy. Further, EPACT 2005 requires agencies to increase renewable energy use such that 7.5 percent of the agency's total electricity consumption is generated by renewable energy sources for FY 2013 and beyond. For FY 2012, the required target was 5 percent of an agency's total electricity consumption.

**Figure 8-1**

**Table 8: Goal 8 Strategies – Renewable Energy**

<b>(A) Will the agency implement the following strategies to achieve this goal?</b>	<b>(B) Top 5? Yes/No/NA</b>	<b>(C) Strategy Narrative</b>	<b>(D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months</b>
Purchase renewable energy directly or through Renewable Energy Credits (RECs).			
Install onsite renewable energy on federal sites.			
Lease land for renewable energy infrastructure.			
Develop biomass capacity for energy generation.			
Utilize performance contracting methodologies for implementing ECMs and increasing renewable energy.			
Work with other agencies to create volume discount incentives for increased renewable energy purchases.			

## **Goal 9: Climate Change Resilience**

### **Agency Climate Change Resilience**

E.O. 13514 requires each agency to evaluate agency climate change risks and vulnerabilities to identify and manage the effects of climate change on the agency's operations and mission in both the short and long term.

**Table 9: Goal 9 Strategies – Climate Change Resilience**

<b>(A) Will the agency implement the following strategies to achieve this goal?</b>	<b>(B) Yes/No/NA</b>	<b>(C) Strategy Narrative</b>	<b>(D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months</b>
Ensure climate change adaptation is integrated into both agency-wide and regional planning efforts, in coordination with other Federal agencies as well as state and local partners, Tribal governments, and private stakeholders.			

<b>(A) Will the agency implement the following strategies to achieve this goal?</b>	<b>(B) Yes/No/NA</b>	<b>(C) Strategy Narrative</b>	<b>(D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months</b>
Update agency emergency response procedures and protocols to account for projected climate change, including extreme weather events.			
Ensure workforce protocols and policies reflect projected human health and safety impacts of climate change.			
Update agency external programs and policies (including grants, loans, technical assistance, etc.) to incentivize planning for, and addressing the impacts of, climate change.			
Ensure agency principals demonstrate commitment to adaptation efforts through internal communications and policies.			
Identify vulnerable communities that are served by agency mission and are potentially impacted by climate change and identify measures to address those vulnerabilities where possible.			
Ensure that agency climate adaptation and resilience policies and programs reflect best available current climate change science, updated as necessary			
Design and construct new or modify/manage existing agency facilities and/or infrastructure to account for the potential impacts of projected climate change.			
Incorporate climate preparedness and resilience into planning and implementation guidelines for agency-implemented projects.			

## Appendices

### Agency Instructions

0 0

### Cover Page

0 0



## **Policy Statement**

0 0

## **Executive Summary**

0 0

## **Table of Contents**

0 0

## **Size & Scope of Agency Operations**

0 0

### **Table 1: Agency Size & Scope**

Agency Size & Scope FY 2011 FY 2012 0 0

## **Goal 1: Greenhouse Gas (GHG) Reduction**

0 0

### **Agency Progress toward Scope 1 & 2 GHG Goals**

0 0

### **Figure 1-1**

0 0

### **Table 1-1: Goal 1 Strategies - Scope 1 & 2 GHG Reductions**

(A) Will the agency implement the following strategies to achieve this goal? (B) Top 5? Yes/No/NA (C) Strategy Narrative (D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months 0 0

### **Agency Progress towards Scope 3 GHG Goal**

0 0

### **Figure 1-2**

0 0

### **Table 1-2: Goal 1 Strategies - Scope 3 GHG Reductions**

(A) Will the agency implement the following strategies to achieve this goal? (B) Top 5? Yes/No/NA (C) Strategy Narrative (D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months 0 0

## **Goal 2: Sustainable Buildings**

0 0

### **Agency Progress toward Facility Energy Intensity Reduction Goal**

0 0

#### **Figure 2-1**

0 0

### **Agency Progress toward Total Buildings Meeting the Guiding Principles**

0 0

#### **Figure 2-2**

0 0

#### **Table 2: Goal 2 Strategies – Sustainable Buildings**

(A) Will the agency implement the following strategies to achieve this goal? (B) Top 5? Yes/No/NA (C) Strategy Narrative (D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months 0 0

## **Goal 3: Fleet Management**

0 0

### **Agency Progress toward Fleet Petroleum Use Reduction Goal**

0 0

#### **Figure 3-1**

0 0

### **Agency Progress toward Fleet Alternative Fuel Consumption Goal**

0 0

#### **Figure 3-2**

0 0

#### **Table 3: Goal 3 Strategies – Fleet Management**

(A) Will the agency implement the following strategies to achieve this goal? (B) Top 5? Yes/No/NA (C) Strategy Narrative (D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months 0 0

#### **Goal 4: Water Use Efficiency & Management**

0 0

#### **Agency Progress toward Potable Water Intensity Reduction Goal**

0 0

#### **Figure 4-1**

0 0

#### **Table 4: Goal 4 Strategies – Water Use Efficiency & Management**

(A) Will the agency implement the following strategies to achieve this goal? (B) Top 5? Yes/No/NA (C) Strategy Narrative (D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months 0 0

#### **Goal 5: Pollution Prevention & Waste Reduction**

0 0

#### **Agency Progress toward Pollution Prevention & Waste Reduction**

0 0

#### **Table 5: Goal 5 Strategies – Pollution Prevention & Waste Reduction**

(A) Will the agency implement the following strategies to achieve this goal? (B) Top 5? Yes/No/NA (C) Strategy Narrative (D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months 0 0

#### **Goal 6: Sustainable Acquisition**

0 0

#### **Agency Progress toward Sustainable Acquisition Goal**

0 0

#### **Figure 6-1**

0 0

#### **Federal Procurement Data System Standard Reports on Biopreferred Procurement Actions**

0 0

#### **Figure 6-2**

0 0

**Table 6: Goal 6 Strategies – Sustainable Acquisition**

(A) Will the agency implement the following strategies to achieve this goal? (B) Top 5? Yes/No/NA (C) Strategy Narrative (D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months 0 0

**Goal 7: Electronic Stewardship & Data Centers**

0 0

**Agency Progress toward EPEAT, Power Management & End of Life Goals**

0 0

**Figure 7-1**

0 0

**Table 7: Goal 7 Strategies – Electronic Stewardship & Data Centers**

(A) Will the agency implement the following strategies to achieve this goal? (B) Top 5? Yes/No/NA (C) Strategy Narrative (D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months 0 0

**Goal 8: Renewable Energy**

0 0

**Agency Renewable Energy Percentage of Total Electricity Usage**

0 0

**Figure 8-1**

0 0

**Table 8: Goal 8 Strategies – Renewable Energy**

(A) Will the agency implement the following strategies to achieve this goal? (B) Top 5? Yes/No/NA (C) Strategy Narrative (D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months 0 0

**Goal 9: Climate Change Resilience**

0 0

**Agency Climate Change Resilience**

0 0

**Table 9: Goal 9 Strategies – Climate Change Resilience**

(A) Will the agency implement the following strategies to achieve this goal? (B) Yes/No/NA (C) Strategy Narrative  
(D) Specific targets/metrics to measure strategy success including milestones to be achieved in next 12 months 0  
0

**Appendices**

0 0